

BRCM COLLEGE OF ENGINEERING & TECHNOLOGY

BAHAL (BHIWANI)-127028

25.02.2023

Minutes of Meeting

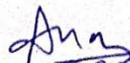
A meeting was held on 25.02.2023 at 10:30 am in the IQAC office regarding the agenda of NBA Progress. The following members were present during the meeting:-

1. Sh. Amit Kumar, HOD-ME/IQAC Coordinator - In Chair
2. Dr. Vivek Kumar, HOD- EE
3. Dr. Dinesh Kumar, HOD-CSE
4. Dr. Jitendra Gaur, HOD- ASH
5. Sh. Rishab Sharma, HOD-CE
6. Sh. Pawan Kumar, Assistant Registrar
7. Sh. Ekansh, Training and Placement Cell

The following points were discussed during the Meeting:-

- All HOD's are directed to check and update college website for NBA and information purpose.
- Placement office is directed to prepare themselves for NBA visit i.e placement activities, record and alumni connection.
- NBA visit schedule and files to be prepared by college and departmental is discussed in detail. HOD's are requested to have meeting separately with their staff and students for NBA visit.

The meeting ended with thanks to the chair.


25/2/2023
Mr. Amit Kumar
IQAC Coordinator

c.c.to:

- Principal
- CFO
- All HOD's
- Registrar

BRCM COLLEGE OF ENGINEERING & TECHNOLOGY

BAHAL (BHIWANI)-127028

23.01.2023

Minutes of Meeting

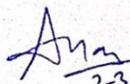
A meeting was held on 21.01.2023 at 11:00 am in the conference room regarding the agenda of Academic session and NBA Progress. The following members were present during the meeting:-

1. Sh. Amit Kumar, HOD-ME/IQAC Coordinator - In Chair
2. Dr. Vivek Kumar, HOD- EE
3. Dr. Dinesh Kumar, HOD-CSE
4. Dr. Jitendra Gaur, HOD- ASH
5. Sh. Rishab Sharma, HOD-CE
6. Sh. Pawan Kumar, Assistant Registrar

The following points were discussed during the Meeting:-

- SAR progress is discussed with NBA department coordinator as last date of SAR submission is 08.02.23. All faculty members are directed to work hard for NBA accreditation.
- All HOD's are directed to check and update college website for NBA and information purpose.

The meeting ended with thanks to the chair.


23/1/2023
Mr. Amit Kumar
IQAC Coordinator

c.c.to:

- Principal
- CFO
- All HOD's
- Registrar

BRCM COLLEGE OF ENGINEERING & TECHNOLOGY

BAHAL (BHIWANI)-127028

23.11.2022

Minutes of Meeting

A meeting was held on 22.11.2022 at 03:30 pm in the IQAC office regarding the agenda of NBA Progress. The following members were present during the meeting:-

1. Sh. Amit Kumar, HOD-ME/IQAC Coordinator - In Chair
2. Dr. Vivek Kumar, HOD- EE
3. Dr. Dinesh Kumar, HOD-CSE
4. Dr. Jitendra Gaur, HOD- ASH
5. Sh. Rishab Sharma, HOD-CE
6. Sh. Pawan Kumar, Assistant Registrar
7. Sh. Ekansh, Training and Placement Cell

The following points were discussed during the Meeting:-

- All HOD's are directed to check and update college website for NBA and NAAC.
- Placement office is directed to prepare themselves for NBA record i.e placement activities, record and alumni connection.
- All HOD's are directed to Visit website of UGC/AICTE/MDU regularly for latest Information
- Parent Teacher meeting should be conducted within seven days after sessional exam by HODs.

The meeting ended with thanks to the chair.


23/11/2022
Mr. Amit Kumar
IQAC Coordinator

c.c.to:

- Principal
- CFO
- All HOD's
- Registrar

BRCM COLLEGE OF ENGINEERING & TECHNOLOGY

BAHAL (BHIWANI)-127028

02.09.2022

Minutes of Meeting

A meeting was held on 01.09.2022 at 12:00 noon in the office of undersigned regarding the agenda of Academic session and Admission. The following members were present during the meeting:-

1. Mr. Amit Kumar, IQAC, Coordinator - In Chair
2. Dr. Vivek Kumar, HOD- EE
3. Dr. Dinesh Kumar, HOD-CSE
4. Dr. Jitendra Gaur, HOD- ASH
5. Sh. Nitesh Jain, HOD-ME
6. Sh. Vishvas Yadav, HOD-CE
7. Sh. Pawan Kumar, Assistant Registrar

The following points were discussed during the Meeting:-

- All HOD's are directed to prepare time table for the upcoming session 2022-23 as B.Tech 3rd Sem onwards classes commenced from 05.09.2022.
- All HOD's are directed to conduct teaching learning and other academic work as per NBA guidelines.
- Without registration no student is allowed to attend classes.

The meeting ended with thanks to the chair.

c.c.to:

- Director
- CFO
- All HOD's
- AR



Amit Kumar
2/9/2022
Amit Kumar
IQAC Coordinator

Minutes of Meeting

A meeting was held on 26.05.2022 at 3:30 pm in the office of undersigned regarding the agenda of Academic progress. The following members were present during the meeting:-

1. Mr. Amit Kumar, IQAC, Coordinator - In Chair
2. Dr. Vivek Kumar, HOD- EE
3. Dr. Dinesh Kumar, HOD-CSE
4. Dr. Jitendra Gaur, HOD- ASH
5. Sh. Vishwas Yadav, HOD-CE
6. Sh. Parveen Kantha, TPO
7. Sh. Pawan Kumar, Assistant Registrar

The following points were discussed during the Meeting:-

- Annual Quality Assurance Report (AQAR) is submitted to committee for NAAC compilation.
- All HOD's are directed to Visit website of UGC/AICTE/MDU regularly for latest Information.
- Interview of Approval for Teaching staff will be conducted on 18.06.2022 as per guidelines of MDU Rohtak.
- Discussed on Continuation Return (CR) of Odd Semester with all HOD's.

The meeting ended with thanks to the chair.


Amit Kumar
IQAC Coordinator

c.c.to:

- Director
- CFO
- All HOD's
- AR



BRCM COLLEGE OF ENGINEERING & TECHNOLOGY

BAHAL (BHIWANI)-127028

8th March, 2021

Minutes of Meeting

A meeting was held on 8th March, 2021 at 3:00 PM in the office of undersigned regarding the agenda of NAAC Self Study Report is approved and Physical Inspection. The following members were present during the meeting:-

1. Dr. Sunil Kumar, IQAC Coordinator
2. Dr. Vivek Kumar, HOD- EE
3. Dr. Jitendra Gaur, HOD- ASH
4. Mr. Praveen Kantha, HOD- CSE
5. Sh. Amit Kumar, HOD-ME
6. Sh. Pawan Kumar, (AR)
7. Mr. Vikas Sharma, TPO

The following points were discussed during the Meeting:-

- NAAC Self Study Report is approved and Physical Inspection will be conducted in March or April, 2021.
- HOD's are directed to be prepared for NAAC Inspection. It will be conducted in March or April, 2021.
- Pending Fee should be recovered from students. HOD's are directed to motivate students for the same.

The meeting ended with thanks to the chair.

c.c.to:

- Director
- Principal
- CFO
- All HOD's
- AR


Dr. Sunil Kumar
IQAC Coordinator



BRCM COLLEGE OF ENGINEERING & TECHNOLOGY

BAHAL (BHIWANI)-127028

29th January, 2021

Minutes of Meeting

A meeting was held on 28th January, 2021 at 3:00 PM in the office of undersigned regarding the agenda of Academic progress. The following members were present during the meeting:-

1. Dr. Sunil Kumar, IQAC Coordinator
2. Dr. Vivek Kumar, HOD- EE
3. Dr. Jitendra Gaur, HOD- ASH
4. Mr. Praveen Kantha, HOD- CSE
5. Mr. Gaurav Tanwar, HOD-CE
6. Sh. Amit Kumar, HOD-ME
7. Sh. Pawan Kumar, (AR)
8. Mr. Vikas Sharma, TPO

The following points were discussed during the Meeting:-

- Sessional Examination will be conducted as per academic calendar of MDU, Rohtak.
- HOD's are directed to be prepared for MDU affiliation Inspection. It will be conducted in February, 2021.
- NAAC Self Study Report is approved on 24.01.2021 and Physical Inspection will be conducted in March or April, 2021.
- Pending Fee should be recovered from students. HOD's are directed to motivate students for the same.

The meeting ended with thanks to the chair.

Dr. Sunil Kumar
IQAC Coordinator



c.c.to:

- Director
- CFO
- All HOD's
- AR

BRCM COLLEGE OF ENGINEERING & TECHNOLOGY

BAHAL (BHIWANI)-127028

28th February, 2022

Minutes of Meeting

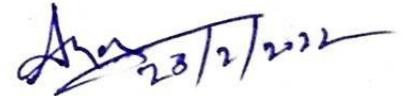
A meeting was held on 28th February, 2022 at 10:00 Noon in the office of undersigned regarding the agenda of Academic progress. The following members were present during the meeting:-

1. Mr. Amit Kumar, IQAC, Coordinator - In Chair
2. Dr. Vivek Kumar, HOD- EE
3. Dr. Dinesh Kumar, HOD-CSE
4. Dr. Jitendra Gaur, HOD- ASH
5. Sh. Vishwash Yadav, AP-CE
6. Sh. Pawan Kumar, Assistant Registrar

The following points were discussed during the Meeting:-

- All HOD's are informed that University Practical Examinations are scheduled from 03.03.2022 to 31.03.2022 and it will be conducted in offline mode.
- Regular Classes for even Semester will be commenced from 04.04.2022.
- Recruitment advertisement published in newspapers and also available on website. Staff members are directed to fill an application form for university approval.

The meeting ended with thanks to the chair.



Amit Kumar
IQAC Coordinator



c.c.to:

- Director
- CFO
- All HOD's
- AR

BRCM COLLEGE OF ENGINEERING & TECHNOLOGY

BAHAL (BHIWANI)-127028

28th March, 2020

Minutes of Meeting of IQAC

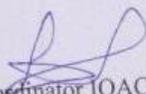
A meeting was held on 28th March, 2020 at 4:30 PM in the conference room. The following IQAC members were present during the meeting:-

1. Dr. Anuj Kumar Sharma , Principal - In Chair
2. Shri Manish Khatri, CFO
3. Shri. Sunil Makkar, Coordinator -IQAC
4. Shri Praveen Kantha, HOD- CSE
5. Dr. Vivek Kumar, HOD- EEE
6. Dr. Jitender Gour, HOD-ASH
7. Shri Amit Kumar, HOD-ME
8. Shri Ashish Verma, HOD CE
9. Mr. Pawan Kumar Panghal, Registrar
10. Mrs. Anita Dalal, AP EVS
11. Shri Durgesh Srivastva, AP CSE

The following points were discussed during the Meeting:-

- Preparation and implementation of special Time Table for online classes.
- All HOD's are directed to plan about coverage of Syllabus in due course of time.
- All Staff members are requested to participate online FDP during lockdown period.
- Compilation of Data for NAAC self study report. All HOD's are requested to provide data to the Registrar at the earliest.
- Discussion about Improvement in Admission for session 2020-21. Digital Marketing on Facebook is already started since 12.04.2020. Text messages also delivered on available data regularly.
- All Staff members are directed to involve in admission promotion positively. Telecalling will be started shortly after removal of lockdown.
- Apply for Application form for NAAC Accreditation.
- Constitute a Committee for NAAC.
- Collect Data for Last five year for NAAC.

➤ Staff Approval from M D University, Rohtak.


Coordinator IQAC

c.c.to:

- Director
- CFO
- AR
- All concerned

BRCM COLLEGE OF ENGINEERING & TECHNOLOGY, BAHAL

No. BRCMCET/RO/2020/1844

14.03.2020

OFFICE ORDER

To develop a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the College, the **Internal Quality Assurance Cell (IQAC)** is hereby constituted w.e.f 14.03.2020:-

S.No.	Name of Faculty	Designation	Responsibility as
1.	Dr. A K Sharma	Principal	Chairperson
2.	Dr. S K Sinha	Director, BRHD Charitable Trust	Member
2.	Dr. Surender Sharma	Management Representative	Member
3.	Dr. Jitendra Gaur	HOD ASH	Coordinator -IQAC
4.	Shri Manish Khatri	Employer Representative	Member
5.	Shri Gajanand Agarwal	Representative- Local Society	Member
6.	Shri Pawan Panghal	Registrar	Member
7.	Dr. Vivek Kumar	HOD-EE	Member
8.	Shri Parveen Kantha	HOD-CSE	Member
9.	Shri Amit Kumar	HOD-ME	Member
10.	Shri Ashish Verma	HOD-CE	Member
11.	Ms. Anita Dalal	AP-EVS	Member
12.	Shri Durgesh Srivastva	AP-CSE	Member
13.	Mr. Bhoop Singh	Alumnus-EEE Passed out	Member
14.	Ms. Rashi	Student- B.Tech-CSE	Member

Dr. A.K. Sharma
Principal

Cc to:-

Cc to:-

- Director
- CFO
- Registrar
- Concerned Members

BRCM COLLEGE OF ENGINEERING & TECHNOLOGY

BAHAL (BHIWANI)-127028

27th August, 2019

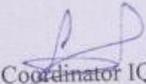
Minutes of Meeting of IQAC

A meeting was held on 26th August, 2019 at 4:00 PM in the conference room. The following IQAC members were present during the meeting:-

1. Dr. Arabinda Sharma, Principal - In Chair
2. Shri Manish Khatri, CFO
3. Shri. Sunil Makkar, Coordinator -IQAC
4. Shri Praveen Kantha, HOD- CSE
5. Dr. Vivek Kumar, HOD- EEE
6. Dr. Jitender Gour, HOD-ASH
7. Shri Amit Kumar , HOD-ME
8. Shri Ashish Verma, HOD CE
9. Mr. Pawan Kumar Panghal, Registrar
10. Mrs. Anita Dalal, AP EVS
11. Shri Durgesh Srivastva, AP CSE

The following points were discussed during the Meeting:-

1. Minutes of previous meeting were confirmed
2. Discussion about Examination Work
 - Head Examiner
 - Superintendent/Deputy Superintendent/Additional superintendent
 - Evaluation work
 - Paper setting
 - External and internal examiner for practicals
3. Discussion about academic calendar
4. Discussion about placement activities
5. Discussion about NSS activities
6. Discussion about student training ion companies
7. Discussion about transport facilities for students


Coordinator IQAC

c.c.to:

- Director
- CFO
- AR
- All concerned

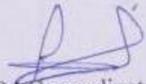
BRCM COLLEGE OF ENGINEERING & TECHNOLOGY, BAHAL

No. BRCMCET/IQAC/2019/02

12.08.2019

CIRCULAR

A meeting of the Internal Quality Assurance Cell (IQAC) of the college will be held on 26.08.2018 at 4 PM in the conference room. All the members of the IQAC are requested to attend the meeting.


IQAC coordinator

Cc to:-

- Director
- CFO
- Registrar
- Concerned Members

BRCM COLLEGE OF ENGINEERING & TECHNOLOGY, BAHAL

No. BRCMCET/RO/2019/9/3

17.07.2019

OFFICE ORDER

To develop a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the College, the **Internal Quality Assurance Cell (IQAC)** is hereby constituted w.e.f 17.07.2019:-

S.No.	Name of Faculty	Designation	Responsibility as
1.	Dr. Arabinda Sharma	Principal	Chairperson
2.	Dr. S K Sinha	Director, BRHD Charitable Trust	Member
2.	Dr. Surender Sharma	Management Representative	Member
3.	Shri. Sunil Makkar	AP CSE	Coordinator -IQAC
4.	Shri Manish Khatri	Employer Representative	Member
5.	Shri Gajanand Agarwal	Representative- Local Society	Member
6.	Shri Pawan Panghal	Registrar	Member
7.	Dr. Vivek Kumar	HOD-EE	Member
8.	Shri. Praveen Kantha	HOD-CSE	Member
9.	Shri Amit Kumar	HOD-ME	Member
10.	Shri Ashish Verma	HOD-CE	Member
11.	Ms. Anita Dalal	AP-EVS	Member
12.	Shri Durgesh Srivastva	AP-CSE	Member
13.	Mr. Bhoop Singh	Alumnus-EEE Passed out	Member
14.	Ms. Rashi	Student- B.Tech-CSE	Member


Registrar

BRCM COLLEGE OF ENGINEERING & TECHNOLOGY

BAHAL (BHIWANI)-127028

26th February, 2019

Minutes of Meeting of IQAC

A meeting was held on 25th February, 2019 at 4:30 PM in the conference room. The following IQAC members were present during the meeting:-

1. Dr. Arabinda Sharma, Principal - In Chair
2. Shri Manish Khatri, CFO
3. Shri. Sunil Makkar, Coordinator -IQAC
4. Dr. Sudesh Jakhar, HOD- CSE
5. Dr. Vivek Kumar, HOD- EEE
6. Dr. Jitender Gour, HOD-ASH
7. Shri Kanwar Pal, HOD-ME
8. Shri Praveen Berwal, HOD CE
9. Mr. Pawan Kumar Panghal, Registrar
10. Mrs. Anita Dalal, AP EVS
11. Shri Durgesh Srivastva, AP CSE

The following points were discussed during the Meeting:-

1. Minutes of previous meeting were confirmed.
2. Different time slots were allotted to all the Departments wherein they were expected to make a power-point presentation of their department's strengths, achievements, best practices and future plans
3. Following guidelines were discussed on the basis of which the academic audit would be conducted:-
 - Meeting Records
 - Mentorship Week Data
 - Weekly modular program
 - Academic Calendar
 - FDP/Seminars/Lectures organized, convened and attended
 - Teaching innovative method
 - Resources added during the academic year
 - Publications

- Teacher's contribution in Committees/Cells/Societies
- Individual Profile of Faculty
- Workload Allocation
- Student teacher ratio in theory and practical's/tutorials


Coordinator IQAC

c.c.to:

- Director
- CFO
- AR
- All concerned

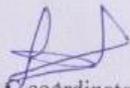
BRCM COLLEGE OF ENGINEERING & TECHNOLOGY, BAHAL

No. BRCMCET/IQAC/2019/01

10.02.2019

CIRCULAR

A meeting of the Internal Quality Assurance Cell (IQAC) of the college will be held on 25.02.2019 at 4:30 PM in the conference room. All the members of the IQAC are requested to attend the meeting.


IQAC coordinator

Cc to:-

- Director
- CFO
- Registrar
- Concerned Members

BRCM COLLEGE OF ENGINEERING & TECHNOLOGY

BAHAL (BHIWANI)-127028

30th August, 2018

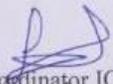
Minutes of Meeting of IQAC

A meeting was held on 29th August, 2018 at 4:00 PM in the conference room. The following IQAC members were present during the meeting:-

1. Dr. Arabinda Sharma, Principal - In Chair
2. Shri Manish Khatri, CFO
3. Shri. Sunil Makkar, Coordinator -IQAC
4. Dr. Sudesh Jakhar, HOD- CSE
5. Dr. Vivek Kumar, HOD- EEE
6. Dr. Jitender Gour, HOD-ASH
7. Shri Kanwar Pal, HOD-ME
8. Shri Praveen Berwal, HOD CE
9. Mr. Pawan Kumar Panghal, Registrar
10. Mrs. Anita Dalal, AP EVS
11. Shri Durgesh Srivastva, AP CSE

The following points were discussed during the Meeting:-

1. Review of last IQAC meeting minutes
2. Review of Analysis of Students' Academic Results in the previous academic year (2017-18).
3. Review of placements of the previous academic year (2017-18).
4. Planning of Target Activities for the academic year (2018 -19)
5. IQAC action plan for the year 2018-19
 - Information and Communication Technologies (ICT) learning
 - Industry – Institute Interactions
 - Faculty development programs
 - Research Activities
6. Planning for Awareness programs.



Coordinator IQAC

c.c.to:

- Director
- Principal
- CFO
- Registrar
- Concerned Members

BRCM COLLEGE OF ENGINEERING & TECHNOLOGY, BAHAL

No. BRCMCET/IQAC/2018/a2

16.08.2018

CIRCULAR

A meeting of the Internal Quality Assurance Cell (IQAC) of the college will be held on 29.08.2018 at 4 PM in the conference room. All the members of the IQAC are requested to attend the meeting.


IQAC coordinator

Cc to:-

- Director
- CFO
- Registrar
- Concerned Members

23rd February, 2018

Minutes of Meeting of IQAC

A meeting was held on 23rd February, 2018 at 4:00 PM in the conference room. The following IQAC members were present during the meeting:-

1. Dr. Arabinda Sharma, Principal - In Chair
2. Shri Manish Khatri, CFO
3. Shri. Sunil Makkar, Coordinator -IQAC
4. Dr. Sudesh Jakhar, HOD- CSE
5. Dr. Vivek Kumar, HOD- EEE
6. Dr. Jitender Gour, HOD-ASH
7. Shri Kanwar Pal, HOD-ME
8. Shri Praveen Berwal, HOD CE
9. Mr. Pawan Kumar Panghal, Registrar
10. Mrs. Anita Dalal, AP EVS
11. Shri Durgesh Srivastva, AP CSE

The following points were discussed during the Meeting:-

- The progress of Contemporisation program was reviewed.
- Faculty research data was discussed in the meeting
- Discussion about increasing admissions
- A need for raising funds for scholarships was discussed
- The overall undergoing development of infrastructure was also discussed during the meeting
- Discussion about placement activities'
- Discussion about the interne ship of students
- Discussion about the training of students in NJIT


Coordinator IQAC

c.c.to:

- Director
- CFO
- AR
- All concerned

BRCM COLLEGE OF ENGINEERING & TECHNOLOGY, BAHAL

No. BRCMCET/IQAC/2018/01

07.02.2018

CIRCULAR

A meeting of the Internal Quality Assurance Cell (IQAC) of the college will be held on 22.02.2018 at 4:00 PM in the conference room. All the members of the IQAC are requested to attend the meeting.



IQAC coordinator

Cc to:-

- Director
- CFO
- Registrar
- Concerned Members

c.c.to:

- Director
- CFO
- AR
- All concerned

BRCM COLLEGE OF ENGINEERING & TECHNOLOGY

BAHAL (BHIWANI)-127028

27th August, 2017

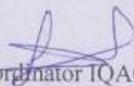
Minutes of Meeting of IQAC

A meeting was held on 26th August, 2017 at 3:30 PM in the conference room. The following IQAC members were present during the meeting:-

1. Dr. Arabinda Sharma, Principal - In Chair
2. Shri Manish Khatri, CFO
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7. Shri Praveen Berwal, HOD CE
8. Mr. Pawan Kumar Panghal, Registrar
9. Mrs. Anita Dalal, AP EVS
10. Shri Durgesh Srivastva. AP CSE

The following points were discussed during the Meeting:-

1. Action taken report on the decisions of the previous meeting
2. Implementation of centralized attendance system:
3. Induction program for new teachers
4. Report on internal and external academic audit
5. CO-PO assessment process
6. Discussion about NSS activities
7. Discussion about placement activities.
8. Discussion about extra classes for remedial students


Coordinator IQAC

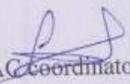
BRCM COLLEGE OF ENGINEERING & TECHNOLOGY, BAHAL

No. BRCMCET/IQAC/2017/02

12.08.2017

CIRCULAR

A meeting of the Internal Quality Assurance Cell (IQAC) of the college will be held on 26.08.2017 at 3:30 PM in the conference room. All the members of the IQAC are requested to attend the meeting.


IQAC coordinator

Cc to:-

- Director
- CFO
- Registrar
- Concerned Members

BRCM COLLEGE OF ENGINEERING & TECHNOLOGY

BAHAL (BHIWANI)-127028

20th February, 2017

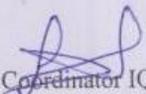
Minutes of Meeting of IQAC

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8. Shri Praveen Berwal, HOD CE
9. Mr. Pawan Kumar Panghal, Registrar
10. Mrs. Anita Dalal, AP EVS
11. Shri Durgesh Srivastva, AP CSE

The following points were discussed during the Meeting:-

- Discussion about ICT enabled services
- Discussion about Exam Manual
- Discussion about E-Governance/ERP
- Discussion about Updating the website in line with the current data
- Finalizing the rooms for PPT presentation by the HoDs
- Discussion about Photo cum news item exhibition covering University recognitions achievements empowerment, green practices etc
- Physical visit to all labs of the departments


Coordinator IQAC

c.c.to:
- Director

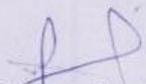
BRCM COLLEGE OF ENGINEERING & TECHNOLOGY, BAHAL

No. BRCMCET/IQAC/2017/01

04.02.2017

CIRCULAR

A meeting of the Internal Quality Assurance Cell (IQAC) of the college will be held on 19.02.2017 at 3:30 PM in the conference room. All the members of the IQAC are requested to attend the meeting.


IQAC coordinator

Cc to:-

- Director
- CFO
- Registrar
- Concerned Members

BRCM COLLEGE OF ENGINEERING & TECHNOLOGY

BAHAL (BHIWANI)-127028

26th August, 2016

Minutes of Meeting of IQAC

A meeting was held on 26th August, 2016 at 4:00 PM in the conference room. The following IQAC members were present during the meeting:-

1. Dr. Arabinda Sharma, Principal - In Chair
2. Shri Manish Khatri, CFO
3. Shri. Sunil Makkar, Coordinator -IQAC
4. Dr. Sudesh Jakhar, HOD- CSE
5. Dr. Vivek Kumar, HOD- EEE
6. Dr. Jitender Gour, HOD-ASH
7. Shri Kanwar Pal, HOD-ME
8. Shri Praveen Berwal, HOD CE
9. Mr. Pawan Kumar Panghal, Registrar
10. Mrs. Anita Dalal, AP EVS
11. Shri Durgesh Srivastva, AP CSE

The following points were discussed during the Meeting:-

- Enhancement of quality in curriculum design
- Academic regulations should not change so frequently
- More emphasis should be laid on conceptual teaching and learning
- Administrative meetings with faculty should not affect class work.
- Discussion of Quality Circles feedback
- Proposed workshop on Quality
- Placement training and Placement activities


Coordinator IQAC

BRCM COLLEGE OF ENGINEERING & TECHNOLOGY, BAHAL

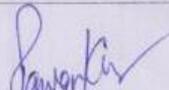
No. BRCMCET/RO/2016/81

20.07.2016

OFFICE ORDER

To develop a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the College, the **Internal Quality Assurance Cell (IQAC)** is hereby constituted w.e.f 20.07.2016:-

S.No.	Name of Faculty	Designation	Responsibility as
1.	Dr. Arabinda Sharma	Principal	Chairperson
2.	Dr. S K Sinha	Director, BRHD Charitable Trust	Member
2.	Dr. Surender Sharma	Management Representative	Member
3.	Shri. Sunil Makkar	AP CSE	Coordinator -IQAC
4.	Shri Manish Khatri	Employer Representative	Member
5.	Shri Gajanand Agarwal	Representative- Local Society	Member
6.	Shri Pawan Panghal	Registrar	Member
7.	Dr. Vivek Kumar	HOD-EE	Member
8.	Dr. Sudesh Jakhar	HOD-CSE	Member
9.	Shri Kanwar Pal	HOD-ME	Member
10.	Shri Praveen Berwal	HOD-CE	Member
11.	Ms. Anita Dalal	AP-EVS	Member
12.	Shri Durgesh Srivastva	AP-CSE	Member
13.	Mr. Bhoop Singh	Alumnus-EEE Passed out	Member
14.	Ms. Rashi	Student- B.Tech-CSE	Member


Registrar

Cc to:-
- Director
-Principal
- CFO
- Registrar
- Concerned Members

BRCM COLLEGE OF ENGINEERING & TECHNOLOGY, BAHAL

No. BRCMCET/IQAC/2016/02

13.08.2016

CIRCULAR

A meeting of the Internal Quality Assurance Cell (IQAC) of the college will be held on 25.08.2016 at 4 PM in the conference room. All the members of the IQAC are requested to attend the meeting.


IQAC coordinator

Cc to:-

- Director
- CFO
- Registrar
- Concerned Members

BRCM COLLEGE OF ENGINEERING & TECHNOLOGY, BAHAL

No. BRCMCET/IQAC/2016/01

03.02.2016

OFFICE ORDER

A meeting of the Internal Quality Assurance Cell (IQAC) of the college will be held on 17.02.2016 at 3:30 PM in the seminar hall. All the members of the IQAC are requested to attend the meeting.

Agenda of Meeting:

1. Confirmation of minutes of meeting of the previous meeting held on 18.08.2015
2. Remedial classes for slow learner and Guest Lecturer
3. Placement Activities
4. NSS and Sports Activities
5. Industrial visits
6. Hostel and Transport
7. R&D-Publication
8. Miscellaneous


IQAC Coordinator

Cc to:-

- Director
- Principal
- CFO
- Registrar
- Concerned Members

BRCM COLLEGE OF ENGINEERING & TECHNOLOGY, BAHAL

18th February, 2016

Minutes of Meeting

A meeting was held on 17th February, 2016 at 3:30PM in the conference room of the college.

The following members of IQAC cell were present in the meeting:-

1. Dr. B.C. Sharma, Principal -In Chair
2. Shri. Sunil Makkar, Coordinator, IQAC
3. Shri Manish Khatri, CFO
4. Shri Balwan Singh, Registrar
5. Dr. Arabinda Sharma, HOD, CE
6. Dr. Sudesh Jakhar, HOD, CSE
7. Shri Dheeraj Kumar, HOD, EEE
8. Shri Ashok Mishra, HOD, ME
9. Dr. Jitender Gour, HOD, ASH
10. Ms. Anita Dalal, AP, EVS
11. Shri Durgesh Srivastva, AP, CSE

The following points were discussed during the meeting:-

- Review of Teaching Learning process
- Class committee meeting for this academic year
- Implant training for all the students
- Technical series workshops for engineering students
- Discussion about NSS activities
- Discussion about GATE coaching
- Discuss schedule Soft skill classes on aptitude, communication, etiquette and interview techniques


IQAC Coordinator

Cc to:-
- Director
-Principal
- CFO
- Registrar
- Concerned Members

BRCM COLLEGE OF ENGINEERING & TECHNOLOGY, BAHAL

19th August, 2015

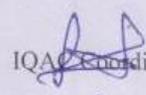
Minutes of Meeting

A meeting was held on 19th August, 2015 at 3:30PM in the conference room of the college. The following members of IQAC cell were present in the meeting:-

1. Dr. B.C. Sharma, Principal -In Chair
2. Shri. Sunil Makkar, Coordinator, IQAC
3. Shri Manish Khatri, CFO
4. Shri Balwan Singh, Registrar
5. Dr. Arabinda Sharma, HOD, CE
6. Dr. Sudesh Jakhar, HOD, CSE
7. Shri Dheeraj Kumar, HOD, EEE
8. Shri Ashok Mishra, HOD, ME
9. Dr. Jitender Gour, HOD, ASH
10. Ms. Anita Dalal, AP, EVS
11. Shri Durgesh Srivastva, AP, CSE

The following points were discussed during the meeting:-

- Discussion of Quality Circles feedback
- Proposed workshop on Quality
- Placement training and Placement activities
- Implementation of centralized attendance system:
- Induction program for new teachers
- Report on internal and external academic audit
- Discuss schedule Soft skill classes on aptitude, communication, etiquette and interview techniques


IQAC Coordinator

Cc to:-
- Director
-Principal
- CFO
- Registrar
- Concerned Members

BRCM COLLEGE OF ENGINEERING & TECHNOLOGY, BAHAL

No. BRCMCET/IQAC/2015/01

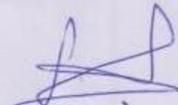
03.08.2015

OFFICE ORDER

A meeting of the Internal Quality Assurance Cell (IQAC) of the college will be held on 18.08.2015 at 3:30 PM in the seminar hall. All the members of the IQAC are requested to attend the meeting.

Agenda of Meeting:

1. Welcome IQAC members of the Academic Session 2015-16
2. Review of Teaching-Learning Process and evaluation
3. Course files, Feedback report and action taken
4. Proposed workshops, conferences, FDPs and Seminars
5. Miscellaneous


IQAC Coordinator

Cc to:-

- Director
- Principal
- CFO
- Registrar
- Concerned Members

BRCM COLLEGE OF ENGINEERING & TECHNOLOGY, BAHAL

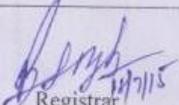
No. BRCMCET/RO/2015/ 2-616

18.07.2015

OFFICE ORDER

To develop a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the College, the **Internal Quality Assurance Cell (IQAC)** is hereby constituted w.e.f 18.07.2015:-

S.No.	Name of Faculty	Designation	Responsibility as
1.	Dr. B.C. Sharma	Principal	Chairperson
2.	Dr. S K Sinha	Director, BRHD Charitable Trust	Member
3.	Dr. Surender Sharma	Management Representative	Member
4.	Shri. Sunil Makkar	AP CSE	Coordinator -IQAC
5.	Shri Manish Khatri	Employer Representative	Member
6.	Shri Gajanand Aggarwal	Representative- Local Society	Member
7.	Shri Balwan Singh	Registrar	Member
8.	Dr. Arabinda Sharma	HOD-CE	Member
9.	Dr. Sudesh Jakhar	HOD-CSE	Member
10.	Shri Dheeraj Kumar	HOD-EEE	Member
11.	Shri Ashok Mishra	HOD-ME	Member
13.	Dr. Praveen Gour	HOD-ASH	Member
14.	Ms. Anita Dalal	AP-EVS	Member
15.	Shri Durgesh Srivastva	AP-CSE	Member
16.	Mr. Bhoop Singh	Alumnus-EEE Passed out	Member
17.	Ms. Priyanka	Student- B.Tech-ME	Member


Registrar

Cc to:-
- Director
-Principal
- CFO
- Registrar
- Concerned Members