

BRCM COLLEGE OF ENGINEERING & TECHNOLOGY

Bahal, Bhiwani (Haryana) - 127028

FEEDBACK ANALYSIS AND ACTION TAKEN REPORT

IQAC makes it a tradition to mandatorily collect feedback from stakeholders- students, teachers, alumni and employers. This is done by the feedback committee. It collects and analyse the feedbacks from different stakeholders and submit action taken report to the appropriate bodies.

The Feedback Analysis Committee of the institution designs and collects feedback from its stakeholders to monitor and evaluate its performance quality on curriculum and curriculum related issues. The feedback forms were collected from students, teachers, employers, alumni and professionals. Students who offered feedback were from all the departments of BRCM College Of Engineering & Technology.

. The feedback targets following different content for different stakeholders.

- For students, it addressed curriculum and its learning related issues in terms of quality, competence, skills and professionalism. This feedback also considers other issues like delivery of curriculum by teachers.
- For teachers, the feedback addressed issues like suitability the course and its need base, outcomes of the curriculum, relationship with course content and corresponding reference material, availability of reference materials in terms with curriculum, evaluation methods and curriculum delivery, etc.
- For employers, it addressed issues like general communication skills, developing solutions to real life problems, working in a team, creative challenges to challenges, organization skills, learning of new techniques, integration of technology for work as learnt through the curriculum.
- For alumni, it aimed for responses on adequateness of courses curriculum, sufficiency of syllabus content in context of current professional standards and curriculum design in context of development of self-directed learning and problem solving approach.
- For professionals, it targeted issues like necessity of additions and deletions in the curriculum in connection with theory and practical parts of the syllabus. The responses were also taken from them about the weightage of the syllabus in terms of marks distribution.

Methodology:

- The Feedback on curriculum is collected from students by circulating the Google Forms link. It is collected by the IQAC and will be submitted to feedback committee to deliberate on various suggestions made by the stake holders
- The feedback committee holds meeting at the end of the academic year to discuss on the various suggestions and prepare action taken report.

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	curriculum.	
More practical training sessions are desired by the students	Formal instructions were circulated to all departments through competent authority for addressing the issue of increasing practical training sessions.	Teachers paid more attention to practical sessions and made their teaching more experiential.
II Feedback from Faculty		
Suggested that syllabi should be need based	Formal instructions were circulated to all departments through competent authority for addressing the issues suggested by the teachers through feedback	The details of the feedback were received by the heads of departments and appropriate awareness was created
Teachers should have the freedom to adopt innovative techniques/strategies of teaching such as seminar presentations, group discussions etc	Formal instructions were circulated to all departments through competent authority for addressing the issues suggested by the teachers through feedback	The details of the feedback were received by the heads of departments and appropriate awareness was created. Teachers were encouraged to adopt more innovative techniques and strategies for teaching.
III Feedback from Employers		
Suggestion to enhance general communication skills	Formal instructions were circulated to all departments through competent authority for addressing the issues suggested by the employers. Teachers were given instructions to ensure enhancement of communication skills of the students.	Teachers incorporated stress on the issues of improvement of communication skills of the students in their teaching of curriculum.
Suggestion to promote work environment for team work	Formal instructions were circulated to all departments through competent authority for addressing the issues suggested by the employers. Teachers were given instructions to ensure promotion of work environment in the form of team work.	Teachers encouraged students to work in team and positive results of working in a team are visible.

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- The action taken report will be circulated among the staff members through the IQAC.

Analysis:

The data is compiled and analysed through statistical tools. It is given for deliberation to the head of the institution.

General Action Plan after data collection and analysis

- Based on the Annual Feedback Action Taken Report plans for the next academic year will be prepared in the faculty meeting.
- Department level meetings are also held to execute and implement the action plan.

The feedback collected is analyzed and sent it to the respective authorities for the actions.

I Feedback from Students		
Feedback	Action taken	Impact
Depth of the course content needs to be increased for achieving the expected Course Outcomes	Formal instructions were circulated to all departments of college through competent authority for addressing the issue of attainment of COs & POs. Teachers were informed to keep check on the attainment of course outcomes.	Teachers made students familiar with ideas of POs and COs and their expected outcomes.
Applicability/relevance of curriculum in real life situations can be increased	Formal instructions were circulated to all departments of college through competent authority for addressing the issue of applicability of the	Teachers made efforts to relate the curriculum with real life situations.

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Feedback from Alumni		
More exposure to field visits in curriculum	Formal instructions were circulated to all departments through competent authority for addressing the issue. All the teachers were notified about the issue and they were encourages to have more field visits as a part of their curriculum.	Teachers paid more attention to have more field visits and thus gave exposure to students for field visits.
Evidence based practical demonstration	Formal instructions were circulated to all departments through competent authority for addressing the issue.	Teachers paid more attention to give more attention for Evidence based practical education

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